NOTICE ON THE PROCESSING OF PERSONAL DATA

For the purposes of video surveillance

This notice is intended for civil servants and employees working under employment contracts at the State Data Agency (hereinafter, the "Agency"), as well as for visitors to the Agency and any other individuals who enter the area covered by video surveillance.

Who is the controller of personal data?

The Agency is the data controller. It organises video surveillance at the Agency and processes the personal data described in this notice.

What personal data are processed and how?

Video surveillance involves processing images of individuals captured by the cameras, information about their location, and the date and time of their presence, as well as the registration numbers of vehicles within the surveillance area.

For what purposes and on what legal basis is personal data processed?

Video surveillance is carried out to protect material assets owned or otherwise lawfully held by the Agency, to ensure the safety of the Agency's employees and visitors, and to protect information processed on the Agency's premises and in its outdoor areas. The area covered by video surveillance inside the Agency's building and outdoors is no greater than necessary to achieve these purposes.

The processing of personal data through video surveillance is based on Article 6(1)(f) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter the "GDPR"), where processing is necessary for the purposes of the legitimate interests pursued by the Agency.

To whom may personal data be disclosed?

- To Agency employees, where necessary for the performance of their duties.
- To Agency security staff, solely for the administration of access to the Agency's premises.
- To law enforcement authorities and other persons where the Agency is required to disclose personal data under laws or other legal acts.
- To data recipients where at least one of the conditions for lawful processing of personal data set out in Article 6 of the GDPR applies.

Are personal data transferred outside the EU/EEA?

Personal data will not be transferred outside the EU/EEA.

How long are the personal data stored?

Video footage is stored for 30 calendar days and automatically deleted when this period expires. If footage needs to be retained to investigate a security incident or an infringement, to handle a data subject's request, to use it as evidence or a source of information in proceedings, or to establish, exercise or defend legal claims, it is kept for as long as necessary for the relevant purpose. It is deleted without delay once it is no longer needed.

What organisational and technical measures are used to protect personal data?

The Agency applies technical and organisational measures to protect video data against unauthorised or accidental access, disclosure, loss, alteration or destruction. Access to video data is granted only to authorised employees who need it to perform their duties.

The information technology used by the Agency to process video data is protected against malicious software. Access is restricted and controlled using measures established by the Agency, including user identification and passwords.

What rights do individuals have and how can they exercise them?

Individuals may contact the Agency to exercise the rights granted to them as data subjects:

- to obtain information about the processing of video data;
- to access their video data and obtain information about how it is processed;
- to request the rectification of personal data;
- to request the erasure of video data in the circumstances set out in Article 17 of the GDPR;
- to request the restriction of processing of video data;
- to object to the processing of video data;
- to lodge a complaint about the Agency's actions or failure to act with the State Data Protection Inspectorate or the Regional Administrative Court.

The procedure for exercising the rights listed above is set out in the Agency's Rules for the Exercise of Data Subject Rights, published on the Agency's website: https://vda.lrv.lt/en/personal-data-protection/personal-data-protection-VDA/implementation-of-data-subjects-rights/

The Agency's Data Protection Officer is responsible for monitoring and overseeing the implementation of and compliance with personal data protection requirements at the Agency. You may contact the Agency's appointed Data Protection Officer by email at dap@stat.gov.lt.